

# SEBASTIAN POLICE DEPARTMENT



## CITIZENS POLICE ACADEMY 2019

January 10, 2019 – March 28, 2019  
6:00 PM – 8:30 PM

# **SEBASTIAN CITIZENS POLICE ACADEMY**

## **What is it?**

The Citizens Police Academy is a twelve (12) week program designed to provide a working knowledge and background of the Sebastian Police Department. This program is intended to foster a closer relationship between our agency and the community. It provides an avenue for community involvement and provides first hand experience of policing.

## **Purpose**

The Citizens Police Academy is intended to develop a harmonious working relationship between members of the community and law enforcement while at the same time opening a mutually supportive avenue for communication. It is an opportunity for citizens to learn more about their local law enforcement, ask questions, and gain a more thorough understanding of the inner workings of the Sebastian Police Department. The Academy is also a means for participants and police personnel to share information and ideas about the police profession. The Academy also provides for improved community/police relationships, enhanced cooperation and reduced stereotyping.

## **Academy Topic and Courses**

Some of the topics and activities attendees will participate in include:

- Welcome to Sebastian Citizens Police Academy by Chief of Police
- Facility Tour of Police Headquarters
- Departmental Organizational and Philosophy
- Community Policing and Problem Solving
- Professional Standards and Accreditation
- Police Officer Recruitment, Selection, and Training
- Criminal Law and Laws of Arrest
- Court System and Hearing Process
- Road Patrol Division Operations
- Traffic Enforcement, Traffic Laws, Child Passenger Laws, Accident Reconstruction, and DUI Enforcement
- School Resource, D.A.R.E., GREAT, and RAD Kids Programs
- Crime Prevention Techniques
- Criminal Investigations and Drug Enforcement
- Crime Scene Investigations and Evidence Processing
- Records Management
- Communications Division
- Mobile Data Terminal Operations
- Use of Force, Defensive Tactics, and K-9 Demonstration
- Homeland Security Issues
- Tour of Indian River County Jail Facility
- Community Volunteer Program, Child ID's and other special programs
- House Checks and Alarm Permits
- Marine Patrol and Fish and Game
- Firearms Care and Safety
- Special Response Team (SRT) Presentation and Demonstration
- Code Enforcement
- Citizens Police Academy Graduation

# **SEBASTIAN CITIZENS POLICE ACADEMY**

## **Who should attend the Citizens Police Academy?**

All qualified citizens in the area, members of service organizations, members of business associations, members of the media, college student's & potential law enforcement applicants, and any and all other interested parties.

## **What are the requirements to attend the Citizens Police Academy?**

Persons must be at least 18 years of age, and meet all requirements set forth on the application for the Sebastian Citizens Police Academy. Final approval of applicants will be made by the Chief of Police or his/her designee. Interested applicants under the age of 17 must be accompanied by a parent or legal guardian and are subject to approval.

## **When is the Citizens Police Academy held?**

Twelve consecutive weeks beginning on Thursday, January 18, 2018, through Thursday, April 5, 2018. Class sessions are scheduled to begin promptly at 6:15 each evening and will be two hours in duration depending on course topic.

## **Where is the Citizens Police Academy held?**

The Citizens Police Academy is held at the Sebastian Police Department Headquarters, at 1201 Main Street, Sebastian, Florida, and other selected locations, transportation is the responsibility of the applicant.

## **Why should I attend the Citizens Police Academy?**

The academy will help you learn and understand more about the Sebastian Police Department, and become more involved in your community. Everyone who attends the Citizens Police Academy returns to their communities as an informed citizen capable of using their newly acquired knowledge to help improve the conditions and quality of life in their community. Various volunteer opportunities are available to Citizens Police Academy graduates.

## **How much does the Citizens Police Academy cost?**

There is **no cost** to attend the Citizens Police Academy. Upon completion of the Citizens Police Academy, members will be awarded a "Certificate of Graduation".

## **How can I apply to attend a Citizens Police Academy?**

We are only able to support 30 persons per class, so make sure you apply using our application available at the Sebastian Police Department, [www.sebastianpd.org](http://www.sebastianpd.org), or contact Officer Jason Gillette at 589-5233 ext. 8550 to receive an application by mail. If you are not one of the first 30 applicants, we will place you on a standby list in the event a position becomes available or notify you for the following year from the date your application was received.

# SEBASTIAN CITIZENS POLICE ACADEMY

## Citizen Police Academy Notes, Rules and Regulations

1. Classes and activities will start promptly at the designated time on the course schedule. Please be on time, and be prepared to participate. If you are unable to attend a class session, please contact Officer Jason Gillette at 589-5233 ext. 8550 as soon as possible prior to class.
2. We recommend that casual, comfortable clothing be worn for all classes. Tank tops, bathing suits, and revealing clothing are not appropriate. Your attire should be in good taste and represent the proper appearance.
3. Students will not bring any kind of weapon(s) into the Police Department. This is for the safety and security of students and instructors.
4. "Participant" ID badges will be distributed during the first class. Students will wear their badge at all times while in the Police Department. Please report any lost, stolen, or damaged badges to Officer Jason Gillette or the administration.
5. Every effort will be made to ensure that there is a short break during the classroom session. Students may, at any time, leave the room to use the restrooms. Bathrooms are located in the hallway.
6. Students may eat and drink in the classroom, but please leave the classroom the way you found it. Drink machines are located in the break-room.
7. Students are encouraged to participate in the classroom discussion and offer their perspective on the subjects under discussion. Through participation we all benefit from the ideas and brainstorming.
8. Evaluations will be conducted throughout the Citizens Police Academy to assess the strengths and weaknesses of the instruction to improve future classes. Please, be honest with your instructors on the evaluations.
9. Upon completion of the Citizens Police Academy, students will be awarded a "Certificate of Graduation".

**APPLICATION  
SEBASTIAN CITIZENS POLICE ACADEMY**

**PERSONAL INFORMATION (PLEASE PRINT)**

Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_  
(Last) (First) (Middle)

Home Address: \_\_\_\_\_  
(No P.O. Boxes) (Number) (Street) (City) (Zip)

Email Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Drivers License #: \_\_\_\_\_ State: \_\_\_\_\_  
**OR** last 4 digits of Social Security Number XXX-XX- \_\_\_\_\_

How did you learn of the citizens Police Academy? \_\_\_\_\_  
\_\_\_\_\_

**EMPLOYMENT INFORMATION** (Optional)

Occupation: \_\_\_\_\_ Length of Employment: \_\_\_\_\_

Company Name: \_\_\_\_\_ Email: \_\_\_\_\_

Employers Address: \_\_\_\_\_  
(Number) (Street) (City) (Zip)

Work Phone: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

**Briefly explain why you wish to be enrolled in the Sebastian Citizens Police Academy:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COMMUNITY ACTIVITIES**

List all community organizations in which you have been or are currently involved. Include leadership positions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LAW ENFORCEMENT CONTACT**

Have you ever been arrested: (not an automatic disqualifier) Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, give details, including offense, date of arrest, and disposition of your case(s).  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PHYSICIAN INFORMATION IN CASE OF AN EMERGENCY:**

NAME: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_

ADDRESS \_\_\_\_\_

**PERSON(S) TO BE NOTIFIED IN CASE OF AN EMERGENCY:**

NAME: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_  
(Please Print)

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

NAME: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_  
(Please Print)

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

**LIST MEDICAL CONDITIONS THAT MAY BE OF CONCERN DURING ATTENDANCE AT THE ACADEMY:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Applicants name- Please Print) \_\_\_\_\_ (Date)

\_\_\_\_\_  
(Signature of Applicant)

**APPLICATION AGREEMENT AND WAIVER  
SEBASTIAN CITIZENS POLICE ACADEMY**

**Please review the following carefully. Read and initial the following statements before signing this application. Incomplete or unsigned applications will not be accepted.**

I certify that there are no willful misrepresentations, omissions or falsifications in the foregoing statements or answers. I understand that any omissions or false statements on this application shall be sufficient cause for rejection or dismissal from the Sebastian Citizens Police Academy after enrollment.

\_\_\_\_\_  
(Initial)

I further understand and hereby authorize the Sebastian Police Department to make any investigation of my personal history deemed necessary for consideration to attend the Citizens Police Academy. I understand that this background investigation may include, but is not limited to criminal history.

\_\_\_\_\_  
(Initial)

I understand that even if I am a Concealed Handgun License holder or become licensed during the course of the academy, I will not carry any weapon(s) into the class or to any Citizens Police Academy or Citizens Police Academy Alumni Association function. I understand that to do so is cause for immediate dismissal from the program.

\_\_\_\_\_  
(Initial)

I hereby state that I will disclose any convictions of any felony offense, domestic violence offense, and sexual assault, crimes against children, narcotics or weapons offense. I further attest that I am not currently under indictment for any offense nor do I knowingly associate with any individuals whom I believe to be convicted of, under investigation or indictment for any felony, not excluding narcotics, weapons, or assault offenses, by any law enforcement agency. I understand that I may be dismissed from the Academy if my behavior is deemed to be disruptive or if it otherwise inhibits the concept of this Citizens Police Academy

\_\_\_\_\_  
(Initial)

I, the undersigned, a private person, for and in consideration of the privilege of participating in the Sebastian Citizens Police Academy, and recognizing that such activity involves certain inherent dangers do hereby agree to assume the risks attendant to such activity, to include motor vehicle accidents on either public streets or private property, and do hereby release the City of Sebastian, its officers, agents, representatives and employees, in both their public and private capacities, from any and all liability claims, suits, demands, damages, including attorney's fees, or causes of action, for any and all claims, personal injury or property damage, that I, or my heirs, successors, and assigns may have or may hereafter acquire against the City of Sebastian, including but not limited to: 1) motor vehicle accidents on public streets or private property; 2) personal injury or property damage that may arise from the acts of a third person; 3) personal injury or property damage that may arise from the negligent acts of the City of Sebastian, its officers, agents, representatives, or employees relative to my participation in the Sebastian Police Department Citizens Police Academy; and/or 4) wrongful death claims.

\_\_\_\_\_  
(Initial)

It is further agreed that the execution of the release shall not constitute a waiver by the City of Sebastian of the defense of governmental immunity

\_\_\_\_\_  
(Initial)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Date)

**Return completed application to:** Roberta Barker  
Sebastian Police Department  
1201 Main Street, Sebastian, Florida 32958

Application Received: \_\_\_\_\_

Application Approved: \_\_\_\_\_

Acceptance Notification Sent: \_\_\_\_\_

# SEBASTIAN POLICE DEPARTMENT IMAGE RELEASE AND WAIVER

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I, the undersigned, parent or legal guardian, hereby release and hold harmless the Sebastian Police Department and the City of Sebastian, and its officers, employees and agents, from and against any and all claims for damages, cost, third party claims, judgments and expense to persons or property that may arise out of, or be occasioned by the use of photograph or reproduction of the image on film or video of the applicant.

I understand and acknowledge that the photograph or reproduction of the image of the applicant will be used for non-commercial purposes. I further understand and acknowledge that the photograph or reproduction of the image of the applicant may be exhibited in the print media, on the police department's website and on television as part of public service and informational announcements associated with the agency. I also understand that upon exhibition of the photograph or reproduction of the image of the applicant, it will be made part of the public domain and the police department cannot control any unauthorized or secondary use or distribution of the photograph or reproduction of the image of the applicant by third parties not associated with the agency.

I further state that my consent for use of the photograph or reproduction of the image of the applicant as stated above has been given freely and voluntarily. I have not been promised anything in exchange for my consent to use the photograph or reproduction on the image of the applicant as stated above.

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Print Name of Applicant

Signature

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Print Name of Parent or Legal Guardian

Signature

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Date